

**GEORGIA
PROCTORED EXAMINATION AFFIDAVIT**

Self-Study exams must be monitored by a disinterested third-party. A disinterested third-party is an individual not related to the examinee, not an immediate supervisor or employee of the examinee, and not concerned, with respect to possible gain or loss, in the result of a pending course final examination.

The following is to be completed by the exam proctor for each course earning CE credit through The American College.

I was the proctor of The American College course entitled,

_____ for the following individual
(course title)

_____ and attest to each of the following:
(student's name)

- I am NOT a relative of the above named student.
- I am NOT the immediate supervisor of the above named student.
- I am NOT an employee of the above named student.
- The above named student completed the examination independently and without assistance from myself or any study aides.

Proctor's Signature: _____
(Sign in ink only)

Proctor's Name: _____

Proctor's Business Address: _____

Proctor's Business Phone #: _____

The following is to be completed by the student for each course earning CE credit through The American College.

By signing, I affirm that I have completed the above-mentioned course examination independently, without referring to the course material.

Name: _____

Student ID#: _____

License #: _____

Signature: _____

Date: _____

NOTE: All affidavits must be faxed to The American College CE Department (fax: 610-526-1402) no later than the day following the exam. State insurance continuing education will not be granted if your monitor/proctor affidavit is not received in a timely manner. Students who fail to return the appropriate affidavit will have to take the exam again if CE is desired.